


CABINET FORWARD WORK PLAN

1 OCTOBER 2022 TO 31 JANUARY 2023

Published - 9 September 2022 (32 days prior to the next Cabinet meeting on 11 October 2022)

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as ()

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
 - exceeds £4million including any optional extension period; or
 - involves the transfer of 50 or more employees in or out of the council; or
 - relates to a matter which is commercially, politically or strategically sensitive.
7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Cllr Richard Clewer	Leader of the Council and Cabinet Member responsible for Climate Change, Military-Civilian integration, Economic Development, Heritage, Arts, Tourism and Health & Wellbeing
Cllr Laura Mayes	Deputy Leader of the Council and Cabinet Member responsible for Children’s Services, Education and Skills
Cllr Ian Blair-Pilling	Cabinet Member responsible for Public Health, Public Protection, Leisure, Libraries, FM and Operational Assets
Cllr Nick Botterill	Cabinet Member responsible for Finance, Development Management, Strategic Planning
Cllr Ashley O’Neill	Cabinet Member responsible for Governance, IT, Broadband, Digital, Licensing, Staffing, Communities and Area Boards
Cllr Mark McClelland	Cabinet Member responsible for Transport, Waste, Street Scene and Flooding
Cllr Jane Davies	Cabinet Member responsible for Adult Social Care, SEND and Inclusion
Cllr Phil Alford	Cabinet Member responsible for Housing, Strategic Assets, Asset Transfer

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to committee@wiltshire.gov.uk by 12.00 noon three clear working days before the meeting. Please contact Democratic Services on 01225 718221 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author and Associate Director	To be considered in Private
11 October 2022						
11 Oct 2022 Response to the climate emergency	Non-Key Regular progress report to Cabinet and Council	Extensive public and stakeholder consultation on the council's climate strategy took place during 2021		Cllr Richard Clewer richard.clewer@wiltshire.gov.uk	Victoria Burvill, Ariane Crampton, Louisa Haines victoria.burvill@wiltshire.gov.uk , ariane.crampton@wiltshire.gov.uk , Louisa.Haines@wiltshire.gov.uk Tel: 01225 718463, Peter Binley	Open
11 Oct 2022 Domestic Abuse External Grant Allocation - Year Two (2022-23)	Key Decision Breakdown of the distribution of the yr 2 DA grant - supporting the DA Act 2021	Paper has been discussed in consultation with the Corporate Director for Resources, Director for Legal and Governance, Director for Public Health, Cabinet Member for Public Health; as well as being discussed at Health Select Committee 15/09		Cllr Ian Blair-Pilling ian.blair-pilling@wiltshire.gov.uk	Hayley Morgan Kate Blackburn (Director - Public Health)	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>11 Oct 2022 Parish Stewards - Additional Funding</p>	<p>Non-Key Proposal to increase funding for Parish Steward scheme and provide a specialist support team to increase capability.</p>	<p>Consultation with service suppliers regarding proposal. No further consultation proposed at this stage.</p>		<p>Cllr Dr Mark McClelland mark.mcclelland@wiltshire.gov.uk</p>	<p>Peter Binley, Christopher Clark peter.binley@wiltshire.gov.uk, christopher.clark@wiltshire.gov.uk Tel: 01225 713412, Peter Binley</p>	<p>Open</p>
<p>11 Oct 2022 New Term Highways Maintenance Contract - Results of Procurement Exercise</p>	<p>Key Decision A report of the results of the procurement exercise for the tender of the new term highways maintenance contract, for Cabinet to consider the proposals for award of contract.</p>	<p>Peter Binley, Dave Thomas, David Gillett Procurement exercise involving officers from the Highways and Environment Team and Procurement Team</p>		<p>Cllr Dr Mark McClelland mark.mcclelland@wiltshire.gov.uk</p>	<p>Steve Cross, Dave Thomas steve.cross@wiltshire.gov.uk, dave.thomas@wiltshire.gov.uk Peter Binley</p>	<p>Part exempt</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>11 Oct 2022 Remobilisation of City Hall</p>	<p>Key Decision Following Government direction on 20 March 2020, City Hall was closed until further notice due to the COVID-19 pandemic. In October 2020 Cabinet confirmed that the venue would remain mothballed until it was both financially viable and safe to reopen. In December 2020, City Hall was licenced to the NHS to be used as Vaccination Centre. The NHS have confirmed the venue will continue to be required as a vaccination centre until March 2023. Wiltshire Council is now investigating the potential to remobilise the site as an arts, culture and entertainment venue after March 2023.</p>	<p>Salisbury Area Board councillor, Salisbury City Council, Wiltshire Creative, Salisbury BID, Salisbury Cathedral, Salisbury and South Wiltshire Museum, Visit Wiltshire, Wiltshire Police, Wiltshire and Dorset Fire Service, Wiltshire College, Fisherton Mill Salisbury Area Board and key city stakeholders have been regularly updated.</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Tamzin Earley, paul.pritchard, David Redfern Tamzin.Earley@wiltshire.gov.uk, paul.pritchard@wiltshire.gov.uk, david.redfern@wiltshire.gov.uk</p> <p>Parvis Khansari (Corporate Director - Place)</p>	<p>Part exempt</p>
<p>29 November 2022</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>29 Nov 2022 Carers Support Service Commissioning</p>	<p>Key Decision The Wiltshire Carer's Support Service Contract is due to end on the 31st March 2023. Tendering for and awarding a new contract to commence on the 1st April 2023 will provide continued support to carers of all ages in Wiltshire.</p>	<p>Service providers, carers and internal officers.</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Angela Smith angela.smith@wiltshire.gov.uk</p> <p>Helen Jones (Director - Procurement and Commissioning)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>29 Nov 2022 Socially Responsible Procurement Policy</p>	<p>Key Decision This Socially Responsible Procurement Policy aims to go above and beyond the Public Services (Social Value) Act 2012 and sets out Wiltshire Council's overarching framework for the delivery of these initiatives, taking into consideration the wider associated legislative and policy driven requirements and importantly, delivery of the Council's own commitments set out in the Business Plan Principals 2022 - 2032.</p> <p>This Policy ensure that Wiltshire Council maximises the social, economic, environmental and cultural well-being that it delivers through its procurement activity.</p>	<p>Extensive stakeholder consultation on the Socially Responsible Procurement strategy took place during 2022</p>		<p>Cllr Nick Botterill nick.botterill@wiltshire.gov.uk</p>	<p>Jonathan Hopkins, Luana O'Neill jonathan.hopkins@wiltshire.gov.uk, Luana.O'Neill@wiltshire.gov.uk</p> <p>Helen Jones (Director - Procurement and Commissioning)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>29 Nov 2022 Market Sustainability Plan</p>	<p>Key Decision To seek ratification of Wiltshire Council's provisional Market Sustainability Plan. The Plan will assess and demonstrate how the council will ensure its local care market is sustainable, as the Council moves towards implementing reform The Plan will assess the impact of care home and home care fees and risks to the market and the impact of the introduction of Section 18(3) of the Care Act</p>	<p>Home care providers Care home providers Wiltshire residents Wiltshire council colleagues</p> <p>Officers will be working with the Institute of Public Care to consult</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Jessica Chapman Jessica.Chapman@wiltshire.gov.uk</p> <p>Jones helen.jones@wiltshire.gov.uk</p>	<p>Open</p>
<p>13 December 2022</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>13 Dec 2022 Commissioning Pathway 2 beds</p>	<p>Key Decision The Better Care Fund review of bedded care for hospital discharge recommended the development of a jointly agreed new bed model , to commissioned on behalf of the CCG and Council, with better outcomes and improved value for money</p>	<p>This commissioning plan was developed with BSW CCG and independent provider organisations. Further consultation with councillors ,public, customers and carers will be conducted prior to final draft</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Helen Mullinger helen.mullinger@wiltshire.gov.uk</p> <p>Helen Jones (Director - Procurement and Commissioning)</p>	<p>Part exempt</p>
<p>13 Dec 2022 Home Care (Adults) Recommissioning</p>	<p>Key Decision An update on the tender and award of a new contract for homecare services, which will be called the Wiltshire Living Well at Home (WLW@H) – Alliance.</p>	<p>Councillors, key stakeholders and homecare providers Consultation with councillors, project working group including key stakeholders and market engagement events with homecare providers</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Deborah Elliott, Jessica Mitchell deborah.elliott@wiltshire.gov.uk, jessica.mitchell@wiltshire.gov.uk</p> <p>Helen Jones (Director - Procurement and Commissioning)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
13 Dec 2022 Pathway Two Bed Tender	Key Decision For approval to go to tender for hospital discharge beds.	Wiltshire Health and Care BSW ICB Adult Social Care team Care Home Providers The tender process has included consultation with Wiltshire Health and Care therapy teams, Wiltshire Council Adult Social Care and has plans to carry out a market engagement exercise with providers and use Healthwatch to gather service-user feedback.		Cllr Jane Davies jane.davies@wiltshire.gov.uk	Melanie Nicolaou Helen Jones (Director - Procurement and Commissioning)	Open
10 January 2023						
31 January (February) 2023						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>31 Jan 2023 Retender of Good Lives Alliance Framework</p>	<p>Key Decision The Good Lives Alliance Framework is the platform for purchasing residential care and supported living within Whole Life Commissioning. The framework ends in September 2023.</p>	<p>Wiltshire Centre for Independent Living Wiltshire CCG Wiltshire Care Partnership Throughout the term of the contract, we have worked with Wiltshire Centre for Independent Living, to gather the views of customers on the support they receive.</p> <p>2019 - Accommodation & Support report 2021 - A place I call home report</p>		<p>Cllr Nick Botterill, Cllr Jane Davies nick.botterill@wiltshire.gov.uk, jane.davies@wiltshire.gov.uk</p>	<p>Victoria Bayley</p> <p>Helen Jones (Director - Procurement and Commissioning)</p>	<p>Open</p>
<p>31 Jan 2023 School Admissions Policies 2024-2025</p>	<p>Non-Key School Admissions Policies for 2024/25 entry.</p>	<p>As outlined in the School Admissions Code. Statutory consultation for a period of six weeks between 01/10/2022 - 31/01/2023</p>		<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Debbie Clare debbie.clare@wiltshire.gov.uk Tel: 01225 713010</p> <p>Lucy Townsend (Corporate Director - People)</p>	<p>Open</p>
